

Whimble Victory Hall

Minutes of the meeting of the Trustees held on 27th July 2004

Present

John Discombe	Chairman
Pam Scanlan	Secretary
Teresa Daniels	Bookings Secretary
Daniel Bratt	Representative V.P.A.
Avril Ellingham	Representative Parochial Church Council
Arthur Iball	Representative Over 60's Club
Nicky Hitchcock	Representative History Society
Sylvia Broom	Representative W I
Nicola Wellesley	Representative Pre-School
Dawn Pratt	Representative PTFA
Bob Scanlan	Elected Member
John Williams	Elected Member

1. **Apologies:** Peter Bowden, Mandy Fielding, George Begent.

2 Minutes of Previous Meeting:

The minutes of the meeting held on 14th June were agreed as correct and signed by the Chairman. This was proposed by Sylvia Broom and seconded by Teresa Daniels.

3. Matters Arising:

3.1.1 Village day. This had been very successful, with the breakfast and stalls raising a total of about £281 in aid of the hall.

3.1.2 Working party. Thanks to everyone who turned up. A lot was achieved and all the garden rubbish outside the hall had gone to Otter Rotters for recycling.

3.1.3 Ground Maintenance. Two tenders have been received. Len Luck has resigned and does not wish to tender. It was proposed that by John Discombe that we accept the lowest tender, which was received from Brian Carter. This was seconded by Arthur Iball and everyone agreed.

3.1.4 New kitchen. This is now in Teresa's garage. It was generally agreed that we should employ a professional to do the fitting and possibly the design. Everyone was invited to go and see the kitchen while it is still in the garage.

3.1.5 Letter from the VPA. A copy of the letter had been circulated with the minutes. Basically the committee were being asked to consider a rate preferential to the 25% already offered to charitable organisations. After discussion it was agreed that the VPA could not be considered as a special case. Teresa Daniels proposed that we stick to the 25% discretionary reduction. This was seconded by Danny Bratt and unanimously agreed. John Discombe will write to Andy Bratt.

3.1.6 Meeting with DCC. Bob Scanlan reported on the meeting with reps. from the Education and property depts. of DCC. Our contract with them is out of date and needs revising. The following points have been agreed:-

- a) The school will release one afternoon per week from September.
- b) The school will release two afternoons from September 2005.
- c) Payment will be made termly in advance.

- d) There will be an inflation increase in the rent every year.
- e) The contract will run for 5 years.
- f) Three months notice can be given by either side.

Bob Scanlan proposed that the committee should formally accept these principles. This was seconded by Nicky Hitchcock and unanimously agreed.

It had also been agreed that a structural survey could be arranged via the County Council, although it would not be free, Bob Scanlan proposed we go ahead with this. John Discombe seconded the proposal and it was unanimously agreed.

It was pointed out that the Committee room is available for hire up to 11.30am and after 1.30pm.

3.2 Further Matters Arising :-

3.2.1 Sound Equipment

- a) The loop system is to be installed next week. John Discombe to find out about possible grants.
- b) The equipment from John Ball is very good. We have two public address systems including a portable set with horn speakers. We have now acquired approx. £1000 worth of equipment for £200., and all this will link up with the loop system.

3.2.2 Emergency Lighting

This needs updating to meet the current regulations. We must do the minimum to get our new licence, and the rest will be done later. This will involve significant expenditure over the next two years.

4. Maintenance:

No report to hand, but most of the issues raised last meeting have been dealt with.

5. Correspondence:

A letter has been received from Louise Barchard concerning access to the billiard room with her wheel chair. It was agreed that we could make the doorway larger and take nine inches from the side of the stage. It will be necessary to move a fuse box. It was also agreed that it would be a good idea to increase the size of the doorway into the committee room. It may be possible to get a grant towards improved access for the disabled.

A letter has been received from the Whimbletons asking for the discretionary 25% discount. John Discombe proposed that we agree. This was seconded by Nicky Hitchcock and unanimously agreed.

Bob Scanlan proposed that : For a continuous booking of more than one day, hirers should be charged a maximum of 10 hours rent per day. This was seconded by Avril Ellingham and agreed by a majority vote.

6. Treasurer's Report:

Current account balance	£2007.47
Deposit account balance	£9351.01
Outstanding invoices	£2232.32

Our income for this year now exceeds £10,000.

7. Booking Secretary's report:

Bookings are now being received for next year. Teresa asked for guidance on how far in advance she should take bookings. It was recommended that firm bookings can only be taken twelve months in

advance, anything further in advance could only be taken provisionally and then brought to committee for a decision.

8. Any Other Business

No further business.

9. Date of Next Meeting: Please note that the next meeting will be on Monday 20th September.

The meeting closed @ 9.45 p.m.