

## Whimble Village Hall

### Minute of the meeting of Trustees held on 24<sup>th</sup> June 2019

Present:			
Maria Wallis (MW)	Chair & School Rep	John Griffiths (JG)	Parish Council
Chris Olive (CO)	Treasurer	Paul Wilson (PW)	Village Produce Assoc
Ali Tierney (AT)	Booking Secretary	Rachel Owen (RO)	Carpet Bowls
Bob Scanlan (BS)		Arthur Iball (AI)	Over 60s Club
Rob Davis (RD)	Front Row Club	Margaret Bucknell (MB)	
Rosemary Davies (RosD)	PCC	John Munslow (JM)	

#### 1. Apologies received:

Hilary Nowill (HN) Secretary  
 Georgina Bayley (GB) Breakfast Club  
 Kaya Taylor (KT)  
 Liz Roberts (LR) WI  
 Andrea Bristow (AB) Whimbletons  
 Jo Sibley Pre-school

#### 1. Opening remarks from Chair

- 1.1. Thanks to members, especially BS, who spent time researching hall history and preparing displays in preparation for the consultation events. We Learnt a lot about how the hall was set up and funded originally. Thanks to PW and VPA for loan of the information boards.
- 1.2. 28 members of public and 11 committee attended the first session on Thursday 6th June between 3 and 6pm. 47 members of public and 8 committee members attended the second event on Tuesday 11th June between 6pm and 9pm. The librarian and curator of history society sent feedback via email that was very positive.
- 1.3. 770 copies of the questionnaire were distributed via Whimble News. Thanks to Cathy Sharkey and her daughter Anna for inserting the questionnaire into the June/July edition of the magazine. Within Whimble News there was also further information to provide some context. Surveys were distributed to the shop, church fete, church coffee morning, hall notice boards, the school fete and soup 'n' sarnie events
- 1.4. So far 71 surveys have been returned. This is not yet statistically significant. Closing date for responses is 30<sup>th</sup> June.
- 1.5. **ACTION:** MB, CO, MW, BS to review **questionnaire responses** prior to the July meeting.  
**ACTION:** BS to update the hall strategy document based on feedback.  
**ACTION:** BS to add consultation information to the public area on the hall website.

- 1.6. Dedicate July meeting to review where we are at and to plan a way forward so that the hall committee can present a medium/long term strategy at the September AGM.
- 1.7. Need to have a plan for a year of **commemoration and fund raising** in 2020 to mark the hall's centenary and fundraising. Young Farmers have offered to do something. History Society suggested that we run an event around VE Day with Dunkeswell including vehicles and uniforms. Julia Green would sing. Tea dance. Short stories from first hand experiences?  
Users to run an event each?  
Hall committee to run a tabletop sale?  
**ACTION:** MB, MW, RD, AT to form a group and come back to July meeting with a plan for commemoration and fundraising.
- 1.8. Someone needed to **head a projects group**. Group will identify the priorities. , costings and plan for delivery. **ACTION:** CO to think about whether to head a small group to do detailed planning for what we are going to do with the hall. No offers for help yet via the questionnaires for projects. IB has spoken to Richard Nee at Welshes Farm, who has done barn conversions and building extensions. JG gave CO Richard's contact telephone number. CO has also spoken to Pete and Mandy Coslett, who may be able to help.
2. Outstanding items from previous minutes
  - 2.1. Defer decision on whether to make public user consultation responses until questionnaire responses have been reviewed. **CARRIED FORWARD**
  - 2.2. JG is discussing potential dates for a building consultancy firm (MACE) to visit the hall to offer advice on redevelopment options. **CARRIED FORWARD**
  - 2.3. CO to arrange for 3 quotes for main hall roof replacement, and assessment of state of other roofs. **CARRIED FORWARD UNTIL AFTER MACE VISIT**  
CO provided an update. Initial discussions with Geoff Delves suggest that an under roof may be the best solution. An exploratory inspection would be required, costing £1k-£2k.
  - 2.4. Kitchen improvements: BS has looked at 2 normal stainless-steel sinks. Short term solution. Estimated cost £500-£1000. Work could be done over the summer. Agreed to proceed with this project.
3. Soup and Sarnie
  - 3.1. £184.18 made in May – down £80 on last year
  - 3.2. Cost of all soups and sandwiches will rise by £0.50 in September
  - 3.3. MW asked for volunteers for July to let her know if they are able to help.
4. Correspondence:
  - 4.1. Jamie Buckley (EDDC Grants Officer) has asked for more information to support our grant application. RD has responded with the details requested (which quote we accepted; details of how the building fund was accumulated; support from parish council; expected start date)
  - 4.2. Keith Thorogood has offered to pay for refurbishment of the snooker table.  
**ACTION:** RD to respond accepting offer and requesting that Keith obtain quotes.

5. Management Sub-Committee
  - 5.1. n/a – covered in opening remarks
6. Finance Sub-Committee
  - 6.1. Treasurer's Report: a financial statement was circulated.
7. Buildings & Maintenance Sub-Committee
  - 7.1. There have been problems with electrics, causing fuses to trip. Richard has been trying to sort it out. BS recommended that we wait and see if this issue recurs as there hasn't been a problem for at least two weeks.
  - 7.2. Billy has not yet started work on cupboards, but it is on his list
  - 7.3. The work surfaces by the sinks in the lady's toilets require attention. MW is examining options.
  - 7.4. Floor replacement: David Myers will be supervising the installation of floor. If work overruns into September then CO will deputise.  
**ACTION:** CO to confirm if skirting boards are being removed and let MW know. MW has received an offer from volunteers to paint floor but this is dependant on whether the skirting boards are being removed.
  - 7.5. Chairs to be moved to committee room on Sunday 11<sup>th</sup> August at 5pm so that flooring contractors can start work promptly the following day.  
**ACTION:** Volunteers required to move tables, chairs and anything on stage in preparation for work on floor starting.
8. Any Other Business
  - 8.1. N/A
9. Date of next meeting: Monday 22<sup>nd</sup> July 2019 at 7:30pm

The meeting closed at 8:30pm

#### Forward Actions

Front Row Club wiring proposal	When electrical aspects of refurbishment discussed (from January meetings)
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