

Whimple Victory Hall

Minutes of the meeting of the Trustees held on 4th August 2003.

Present

John Discombe	Chairman
Pam Scanlan	Secretary
Teresa Daniels	Bookings Secretary
Avril Ellingham	Representative PCC
Arthur (ball	Representative over 60's
Bob Scanlan	Elected member

1. Apologies: Sylvia Broom. Peter Bowden to arrive late.

2. Minutes of Previous Meeting:

The minutes of the previous meeting held on 23rd June 2003 were agreed as correct and signed by the Chairman.

This was proposed by Teresa Daniels and seconded by Avril Ellingham

3. Matters Arising:

3.1 To receive reports on actions arising from the previous meeting.

3.1.1 The mat has been bought for £70. As keep fit has finished we can hold short mat bowls on a Wednesday evening. It was suggested that we start in October after the school has vacated the hall

3.1.2 The signs have been collected and were on display.

3.1.3 The curtains have been bought and met with the committee's approval.

3.1.4 There were 10 stalls on village day. Thanks to Teresa and Steven for their hard work. Arthur Iball was thanked for his donation of £20 from the darts tournament. The total raised for the hall was therefore £120. After discussion it was agreed that next year we will charge £10 per pitch so that stallholders could have more than one table.

3.2 Arthur Iball will apply for the discretionary rate for the over 60's.

4. Maintenance:

JD and RJS agreed to put up the curtain rails and the new signs.

PLS to ask Zena Calverly to alter the curtains as necessary. It has been confirmed by the fire officer that the window curtains do not have to be fire-proofed.

During a performance the emergency lights only have to be switched on if the main lights are dimmed.

JD has contacted DCC re the electrical installation.

TD to speak to the caretaker re the cleaning of the snooker room when the playgroup is not meeting. Playgroup to be asked to roll up the carpet as they used to. JD to organise the installation of a key safe. JD to get a new padlock for the shed. TD JD and PLS to have keys.

5. Correspondence:

The secretary read the correspondence written and received since the last meeting.

The PC have sent the cheque for £1000.

Lucy Smith requested the hall free of charge for the over 65's party. This was proposed by Avril Ellingham, seconded by Arthur Iball and carried by five votes to two.

6. Treasurer's Report:

No figures available as the treasurer was not present.

£1500 has been transferred to the deposit account.

The school have paid their outstanding account so our balance is looking good.

7. Booking Secretary's Report:

Keys can be collected and returned without affecting the hall's insurance. Thanks were recorded to The Scanlans for the donation of a micro-wave oven.

8. Any Other Business;

8,1 The lea urns and the microwave should be available at **all times and** not locked away 8 2

The school to be **told** we will store their tables provided they let **others use them. 0.3 Small tables** to be purchased as previously agreed.

84 TD told by caretaker **thai** she is paid an **extra** £5 if a function **has** a bar **This has** never been agreed by [he committee and after discussion **it was** not deemed necessary. \l was agreed that JD should prepare a job description for discussion with **Irene** Carter.

5.5 PLS has contacted environmental **health re bringing the** kitchen up to the approved standard for food preparation **and cooking**

6.5 JD suggested we need to repair the storage shed 10 make it waterproof. We also **need to re vamp** the toilets. **The mam hall floor needs** stripping and re-sealing **When all These** costs are known we will **apply for grant aid.**

9 Date of the Next Meeting:

The next meeting will be held on Monday 29* September 2003. Please note **change** of date.

The meeting closed @ 9.30 p.m..