

Whimble Victory Hall

Minutes of the meeting of the Trustees held on 23rd June 2003.

Present

John Discombe	Chairman
Teresa Daniels	Bookings Secretary
Pam Scanlan	Secretary
Sylvia Broom	Representative W.I.
Avril Ellingham	Representative PCC
Alex Trotter	Representative British Legion
John Williams	Representative History Society
Joan Bellamy	Representative PTFA
Bob Scanlan	Elected member

1. **Apologies:** George Begent, Peter Bowden

2. Minutes of Previous Meeting:

The minutes of the previous meeting held on 12th May 2003 were agreed as correct and signed by the Chairman.

This was proposed by Joan Bellamy and seconded by Bob Scanlan

3. Matters Arising:

3.1 To receive reports on actions arising from the previous meeting.

3.1.1 The Chairman has arranged to purchase a bowls mat for £70 from Feniton. It is proposed to start the club in September and members will be asked to provide their own bowls. If the venture proves successful, we could apply for a grant to fund additional equipment.

3.1.2 The old urn is working if switched on to full. John Williams agreed to look for a new simmerstat.

3.1.3 Nothing heard so John Discombe will follow up the signs.

3.1.4 John Discombe thanked everyone for their help with the very successful hall clean up.

3.1.5 It was suggested that new hall curtains be purchased to complement the new stage curtains. After discussion Bob Scanlan proposed and John Discombe seconded that the up to £300 could be spent on new curtains and rails for the hall. This was unanimously agreed.

3.1.6 Nine tables have been booked for the square on Village Day. John Ball to be asked to provide a PA system.

3.2 The minutes of the sub committee have been circulated. Regular users have already been advised of the new standard charges. John Discombe agreed to amend the booking form to include the relevant parts of paras 1-4 of the minutes. John Discombe proposed acceptance of the minutes, Bob Scanlan seconded and everyone agreed.

4. **Maintenance;** No report as George Begent is on holiday.

The secretary was asked to check with EDDC whether emergency lights should be switched on during an event.

5. Correspondence:

The secretary read the correspondence written and received since the last meeting.

John Discombe noted a letter concerning the electrical inspection. This to be discussed in full under any other business

6. Treasurer's Report:

Current Account	£3136.20
Deposit Account	£1850.00
Other deposits	£800.00
Cash in hand	£90.00

Outstanding invoices amount to approx. £3000.

In view of the present financial situation it was agreed that £1500 should be transferred to the deposit account.

7. Booking Secretary's Report:

Regular bookings continue, and there have been private functions. Most weekends have been used recently.

8. Any Other Business:

The hall has failed the electrical inspection by Steve Daniels. We need this certificate before we can renew our entertainments licence. Bob Scanlan explained the implications of the report and it was agreed that the work should be done as soon as possible. John Discombe to speak to DCC to see if they are responsible for any of the meter installation which does not meet the required standard.

9. Date of the Next Meeting:

The next meeting will be held on Monday 4th August 2003.

The meeting closed @ 8.45p.m.