

# Whimple Victory Hall

Minutes of the meeting of the Trustees held on 26th November 2012.

## Present

Maria Wallis	(MW)	Chair (Whimple School)
John Discombe	(JD)	Vice Chair
Pam Scanlan	(PLS)	Secretary
David Myers	(DM)	Treasurer
Alison Tierney	(AT)	Bookings Secretary
Rachel Owen	(RO)	WI
Margaret Bucknell	(MB)	History Soc.
Laura Baker	(LB)	Preschool
Bob Scanlan	(RJS)	Elected member

## 1. Apologies

Apologies were received from George Begent (GB) Jackie Mahoney (JM) Shaun Carter (SC) and David Rastall. (DR)

## 2. Minutes of previous meeting

- 2.1 The minutes of the meeting held on 8<sup>th</sup> October were agreed as correct and signed by the Chair. This was proposed by JD and seconded by RO.

## 3 Matters arising:

- 3.1 The Soup 'n' Sarnies on the 27th October and 24<sup>th</sup> November raised £145.49 and £161.90 respectively. It was agreed to continue with S/S as usual, as we are still making a profit. A list of dates to be posted on the notice board and in the entrance hall.
- 3.2 The Christmas special will be run by JD. PS will organise the raffle and asked for contributions. She will write to Tesco and Sainsbury to ask for a donation.
- 3.3 The shelving has now been completed in the boiler shed. There is a leak in the roof and JD will ask Geoff Delves to have a look at it. Three groups have asked for storage space, and it was agreed to let them have it free of charge. MW thanked JD, AT, and RO for helping to clear the shed. The preschool equipment needs to be removed before the end of Sept. Artificial hedging needs to be planted round the shed to screen it.
- 3.4 We need to look at the paperwork concerning the planning permission for the sheds.
- 3.5 JD has spoken to Honiton Electricals again.
- 3.6 MW is waiting for a quote for the outside sign.
- 3.7 Members were asked to remind their organisation to use the maintenance book in the kitchen.
- 3.8 Hiring times are as agreed with AT, and must be paid in full.
- 3.9 Sue, the cleaner, has requested a carpet sweeper.

#### 4. Correspondence:

None received since last meeting.

#### 5. Treasurer's report:

5.1 The current financial position is as follows:

Current Account balance as at	26/11/12	£ 2871.41
Deposit account balance as at	26/11/12	£26,630.54
Building & Maintenance Account balance as at	26/11/12	£16,642.18
 Total of all sales up to	 30/10/12	 £ 2,758.95
 Payments outstanding for issued invoices up to	 30/10/12	 £ 40.00
Uncleared cheques/debits	26/11/12	£ 1,480.00
Uncleared cheques/credits	26/11/12	0.00

5.2 Overall income is 2% down on last year, but we are still financially OK especially in view of the current general situation.

Income from Soup 'n Sarnie has increased, but rental is marginally down.

5.3 The pricing subcommittee met on 6<sup>th</sup> November. It was agreed that as all service costs are raising, we will have to increase charges. DM gave everyone a copy of the proposed new rates and recommended their adoption. He said that in being very aware of the needs of regular users, the occasional rates have been increased accordingly.

The adoption of the new rates was proposed by RJS and seconded by MB. This was unanimously agreed, so DM will write to all organisations informing them of the increases which will take effect on 1<sup>st</sup> January 2013.

5.4 A strategic planning meeting needs to be arranged. **Action MW.**

#### 6. Booking Secretary's Report:

6.1 Overall bookings are steady..

6.2 The Cinema club will meet on the second Saturday of every month.

6.3 The bookings form has yet to be updated.

The Meeting ended at 8.14pm.

**The next meeting will be held at 7.30pm on Monday 21<sup>st</sup> January 2013.**