

## Whimble Victory Hall

Minutes of the meeting of the Trustees held on 23<sup>rd</sup> July 2001.

Present:	John Discombe	Chairman
	Brian Weeks	Vice Chairman
	John Mackie	Treasurer
	Pam Scanlan	Secretary
	Penny Weinreb	Bookings Secretary
	Peter Bowden	Elected Member
	Bob Scanlan	Elected Member
	Arthur Iball	Representative over 60's Club
	Shirley Peters	Representative Mother's Union and History Society
	Sylvia Broom	Representative W.I.

1. Apologies for absence : Daniel Batt. Sara Griffin.
2. Minutes of the previous meeting held on the 4<sup>th</sup> June were agreed as correct and signed by the chairman.
3. Matters arising:

3.1.1 Brian Weeks declared a non-pecuniary interest and left the meeting.

Two quotes have been received to replace the noticeboard, as follows:-

Firbanks of Cullompton	£1500
Kevin Wheaton	£832

This includes a glazed box [£480], but does include the cost of any inscription.

It was proposed by John Mackie that we should accept Kevin Wheaton's quote and ask him to proceed with the work. This was seconded by Peter Bowden and unanimously agreed.

John Discombe has not been able to contact the relevant Kingdon family. It was proposed by Bob Scanlan that the work should not be postponed because of this as the old noticeboard had fulfilled its purpose. This was seconded by Penny Weinreb and unanimously agreed.

**Action: P.S.**

Brian Weeks returned to the meeting.

3.1.2 The secretary reported that Kevin Wheaton had inspected the cracks in the internal walls. He did not think they were too serious and could have been caused by movement or damp from the cracks in the rendering where the two roofs join. He could make it good by replacing the plaster over some mesh strengthening. He would also fill the cracks on the outside roof and patch the minor cracks in the outside rendering. The work would take about two days and cost about £400. John Discombe proposed that we should accept Kevin's quote and ask him to proceed during the school holidays. This was seconded by Brian Weeks and unanimously agreed.

**Action: P.S.**

3.1.3 It is not possible to fix a deadlock to the front door. It was suggested we should have a key safe in the front entrance porch. This was generally agreed and John Discombe proposed that Brian Weeks should investigate the possibilities and buy an appropriate safe. This was seconded by John Mackie and unanimously agreed.

**Action:**

**B.W.**

It was agreed that the hall must ALWAYS be locked when not in use. This is part of the caretaker's duties. As no-one was aware of the existence of a job description for the caretaker it

was agreed that John D. and Brian should prepare one.

**Action: B.W./J.D.**

3.1.4 The Community Council of Devon, and E.D.D.C. have each agreed to pay a third of the cost of the new hot water system up to a max. of £309.

3.1.5 The work on the retaining wall has been agreed and should be completed soon. John D. has chased the E.D.D.C.

3.1.6 Brian Weeks is still getting quotes for a new urn. John D. agreed to put a sign on the existing one asking people to empty it after they had finished using it.

**Action: J.D.**

3.1.7 The secretary has spoken to Steve Cutts about the Joan Hartnoll memorial. He is very busy at present, but he will do the plaque as soon as possible.

3.1.8 John D. has managed to get the papers from the previous secretary.

3.2 There were no further matters arising.

4. Maintenance:

Maintenance forms were distributed.

Work needs to be done in the rear toilets to make good after the recent alterations.

The lights need enclosing for safety reasons.

The paper towel holder needs re-fitting. 5. Correspondence:

All correspondence has been dealt with under previous headings.

6. Treasurer's Report:

Current account balance	£1460.87
Deposit account balance	£4420.19
Total	£5881.06
Outstanding cheques	£996.65
Village Day profit	£425.80

7. Bookings secretary's report:

The billiard room is being used every Monday for band practice.

Bookings forms are available in the village shop, and the post office is to be asked to have some.

8. Any Other Business:

8.1 Village Day

John Discombe thanked everyone who helped on village day. He has received several favourable reports. People were especially pleased not to have to donate half their profits to the village hall. The price charged to each organisation will have to be reviewed next year. We should record a special thank you to Roy Illingworth who organised the square so successfully. The secretary was asked to write to him on behalf of the committee. Thanks were also recorded to Pam, Jan and

Toni for organising the village draw which made a profit of £200.

**Action: P.S.**

8.2 Constitution sub-committee:

The committee has met. They are looking at alterations to the current constitution. New guidelines are now available to help with the update.

It was pointed out that no individual could represent more than one organisation, so Shirley agreed to find another rep. for the history society.

At the moment our A.G.M. is supposed to be held in September (according to the Constitution) but it was suggested that we should continue with the current practice of holding it in November as it would enable the treasurer to have the accounts ready. This was agreed.

9. Date of next meeting: 24<sup>th</sup> September 2001, at 8.00pm

Date of A.G.M.: 26<sup>th</sup> November 2001, at 7.30pm.

The meeting closed at 9.35pm.