

Whimple Village Hall

Minute of the meeting of Trustees held on 22nd July 2019

Present:			
Maria Wallis (MW)	Chair & School Rep	John Griffiths (JG)	Parish Council
Chris Olive (CO)	Treasurer	Paul Wilson (PW)	Village Produce Assoc
Andrea Bristow (AB)	Whimpleteons	Rachel Owen (RO)	Carpet Bowls
Bob Scanlan (BS)		Arthur Iball (AI)	Over 60s Club
Rob Davis (RD)	Front Row Club	Margaret Bucknell (MB)	
Jo Sibley (JS)	Pre School	John Munslow (JM)	
Kaya Taylor (KT)		Liz Roberts (LR) WI	

1. Apologies received:
 Georgina Bayley (GB) Breakfast Club
 Ali Tierney (AT) Booking Secretary
 Rosemary Davies PCC
 Hilary Nowill (HN) Secretary

1. Opening comments by Chair
 - 1.1. Committee vacancies: HN, JM, BS and LR are all resigning. **ACTION:** RD to advertise for a new secretary

2. Consultation: review where we are at and plan the way forward
 - 2.1. 134 consultation responses were submitted. BS estimates that this represents a return rate of 9.5% of all adults in the village.
 - 2.2. BS has reviewed the consultation responses and presented the key findings.
 - 2.3. The majority of respondents preferred the hall to stay in the current location rather than move (119 vs 9) and to refurbish rather than build a new hall (81 vs 37).
 - 2.4. In terms of 'What's good', the top items raised (by % of respondents) were: location (63%); link to school (19%); size/proportions (19%)
 - 2.5. In terms of 'What needs improving', the top items raised (by % of respondents) were: floor (34%); kitchen (33%); decoration (21%); roof (20%); snooker table issues (7%)
 - 2.6. In terms of 'What are we not doing', 20% of respondents listed sports/health-related activities

- 2.7. BS commented that many sports/health related activities already take place at the hall (yoga, pilates, dancing etc) but that improvements could be made to the website and social media profiles to help raise awareness
 - 2.8. BS has refreshed the hall strategy documents and outlined the three major decisions which now need to be made. These will be presented and discussed at the September committee meeting for approval. The three decisions to be made are: 1-Confirm remaining on the current site for the foreseeable future; 2-Select which option to pursue: ambitious, refurbish or economic; 3-Decide priorities
 - 2.9. The hall Strategy Group recommends remaining on the existing site, refurbishment (with money set aside for professional advice), and giving priority to the roof, replacing the boiler, and refurbishing the kitchen
 - 2.10. Plan for fundraising: MW outlined potential ideas for a year of fundraising and commemorative events in 2020. These include a tabletop sale in January; dinner and auction in March; memory café in April; tea dance over May bank holiday; Whimble's Got Talent in June/July; and community choir evening in October. Other ideas include a calendar (!) and soup n sarnie recipe book.
 - 2.11. CO has built a database of names of individuals and organisations who may be able to help with hall development projects. He intends to telephone them with the help of other committee members.
3. Outstanding items from previous minutes
 - 3.1. All consultation documents, including user feedback, will be published on the hall website after the September AGM. **CARRIED FORWARD**
 - 3.2. JG is discussing potential dates for a building consultancy firm (MACE) to visit the hall to offer advice on redevelopment options. **CARRIED FORWARD**
 - 3.3. CO to arrange for 3 quotes for main hall roof replacement, and assessment of state of other roofs. **CARRIED FORWARD UNTIL AFTER MACE VISIT**
 - 3.4. RD has responded to Keith Thorogood, accepting his offer to refurbish the snooker table.
 - 3.5. Skirting boards around main hall floor will be removed when the floor is replaced in August. Therefore, any hall decoration will need to be postponed until October half term. In advance of the flooring contractors arriving on 12th August the hall and stage will need to be cleared. **ACTION:** All free committee members to meet at 5pm on 11th August to help move tables, chairs and anything on stage in preparation for work on floor starting.
 4. Soup and Sarnie
 - 4.1. £156.12 made in June – down £40 on last year
 - 4.2. A summer special will be held on 27th July.
 5. Correspondence:
 - 5.1. Kevin Finch (Whimble Parish Council Clerk) forwarded details of a new crowdfunding initiative being launched by Devon and East Devon councils.
 6. Management Sub-Committee

- 6.1. n/a – covered in consultation discussion
- 7. Finance Sub-Committee
 - 7.1. Treasurer's Report: a financial statement was circulated.
- 8. Buildings & Maintenance Sub-Committee
 - 8.1. PAT Tests have now been completed on all electrical devices
 - 8.2. At the September meeting duties currently performed by BS will need to be reassigned.
 - 8.3. Flooring contractors are expected to take 7 working days, starting on Monday 12th August. Once the flooring has been completed everything will need to be moved back into place and the hall cleaned.
 - 8.4. The existing floor is thin, old, pine and is not worth reclamation.
 - 8.5. A skip will be on site from Monday 12th August. **ACTION:** LR to telephone the doctors surgery to let them know.
- 9. Any Other Business
 - 9.1. N/A
- 10. Date of next meeting: Monday 9th September 2019 at 7:00pm (AGM followed by committee meeting)

The meeting closed at 8:55pm

Forward Actions

Front Row Club wiring proposal	When electrical aspects of refurbishment discussed (from January meetings)
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