

# Whimble Victory Hall

Minutes of the meeting of the Trustees held on 18<sup>th</sup> November 2013

## Present

Pam Scanlan	(PLS)	Secretary /WI
David Myers	(DM)	Treasurer
David Rastall	(DR)	PCC
Rachel Owen	(RO)	Carpet bowls
Arthur Iball	(AI)	Over 60s
Tamara Snell	(TS)	Elected member
Colin Down	(CD)	Elected member
Margaret Bucknell	(MB)	Elected member

In the absence of the Chair, the meeting was taken by David Myers.

The Chair welcomed Matthew Wyatt (MWy) as the new rep for the YFC.

## 1. Apologies

Apologies were received from, George Begent, Bob Scanlan, Maria Wallis, Cathie Cottey, Ali Tierney, Laura Baker, Ed Hitchcock and Dennis Calver.

## 2. Election of new vice chair

As John Discombe has resigned, there is a vacancy for vice chair of the committee. MB expressed an interest. Her appointment was proposed by DR and seconded by TS. Everyone was in favour.

## 3. Minutes of previous meeting

2.1 The minutes of the meeting held on 7<sup>th</sup> October 2013 were agreed as correct and signed by DM. This was proposed by RJS and seconded by DR.

## 4. Matters arising:

- 4.1 Soup n Sarnie on 26<sup>th</sup> Oct made a profit of £147.89.
- 4.2 Volunteers are needed for S/S on 23<sup>rd</sup> November
- 4.3 Helpers are needed for the Xmas special lunch.
- 4.4 The bookings form is now complete.
- 4.5 Deferred to next meeting
- 4.6 The Astroturf has been laid. No further action re the playhouse as LB still has to speak to the planning office.
- 4.7 An accountant in Honiton has agreed to do a free audit.

**Other matters:**

- a) After a lengthy debate, the pricing sub cttee.recommended a 5% increase across the board. The equipment and drapes will continue at the same price.

Acceptance of the recommendations was proposed by DM and seconded by MB.

The charges will take effect from 1st January 2014 and letters will be sent out with the Dec. 2013 invoices.

- b) Thanks to RJS for all his hard work in preparing the strategic plan. Copies were circulated to all members who were asked to consider the proposals and provide feedback prior to the next committee meeting so we could have a full and meaningful discussion.
- c) It was proposed to put up Christmas lights outside the Hall and MB agreed to purchase solar lights up to a total cost of £50.
- d) The drapes will be put up on 30th Nov. It was agreed that we should purchase black out curtains for the hall. PS to spend a maximum of £100.
- e) This item was deferred to the next meeting.

**4. Correspondence:**

A letter was received from Phyllis Gardner thanking s/s for her birthday celebration.

**5. Treasurer's report:**

Current account balance	18/11/13	£1,574.97
Deposit account balance	18/11/13	£28,143.96
Building/Mtce account	18/11/13	£20,77278.
Total sales	31/10/13	£ 2,673.82
Payments outstanding	31/10/13	£383.34
Uncleared cheques (dr)	18/11/13	£6.00
Uncleared cheques (cr)	18/11/13	£788.05

The accounts remain healthy and we continue to trade above break even.

**6. Booking Secretary's Report:**

- The bookings continue to do well, and are being taken for next year.

**7. Maintenance Report:**

All small maintenance items have been dealt with by CD.

It was agreed that the chairs should be cleaned after the pantomime.

DM has found some large tables.

He proposed that we should purchase ten at a total cost of £552.84. This was seconded by TS and all agreed.

Meeting finished at 8.45pm. The next meeting will be at 7.30pm on **Monday 13<sup>th</sup> January.**