

Whimble Victory Hall

Minutes of the meeting of the Trustees held on 31st March 2008.

Present

John Discombe	Chairman (Representative Parish Council)
Arthur Iball	Vice chairman (Representative Over 60s)
George Begent	Treasurer
Pam Scanlan	Secretary
Alison Tierney	Bookings Secretary
Vicky Clough	Representative Whimble Pre School
Margaret Bucknell	Representative Whimble History Society
Lis Roberts	Representative WI
Ross Cottey	Representative YFC
Danny Bratt	Representative VPA
Sylvia Broom	Elected Member
Maria Wallis	Elected Member
John Williams	Elected Member
Bob Scanlan	Elected Member

1. Apologies:

Apologies were received from: Alison Creasy and David Rastall.

2. Minutes of previous meeting

The minutes of the meeting held on 25th February 2008 were agreed as correct and signed by the Chairman. This was proposed by Arthur Iball and seconded by Maria Wallis.

3. Matters arising:

- 3.1.1 School Meeting: To be arranged, last appointment cancelled as JD was ill.
- 3.1.2 ROLI: The lunch was good and some useful ideas were shared. eg a pre-school offering a course in paediatric first aid.
- 3.1.3 Soup 'n sarnie 15th March: again very successful. Profit £130 but expenses were high as stocks had to be replenished. Future dates: 19th April and 24th May.
- 3.1.4 Car park: The work will be carried out during school half term and should take about three days. There will be no access to the car park during this week (note to go in Whimble news). Cost will be £8200 plus VAT. DCC will contribute £6000 over six terms and Cllr. Button will grant £2500. We will only have to pay about £1100.
- 3.1.5 Cleanliness of kitchen: There are plenty of cleaning products in the cupboard. The school cook should clean the kitchen after use. The hand wash basin was blocked with fat and was cleared by Alex Tooze.

- 3.2 Alex Tooze has also removed the oak trees.

Chubb turned up for the annual check despite having been cancelled. They negotiated a new contract in our favour and gave us all the fire extinguishers so we will continue to use them.

4. Maintenance:

Nothing to report.

5. Correspondence:

- Letter from PCC re no heating in hall on 17th Feb.
- Letter from WI asking for discounted rate. RJS proposed we grant their request with effect from 1st April 2008. This was seconded by VC and generally agreed.

6. Treasurer's Report:

Buildings and maintenance account	£13697.12
Current account	£ 967.60
Deposit account	£12409.31
Sales up to 29/02/08	£ 10758.70
Outstanding cheques (cr)	£ 769.90

- Treasurer proposes to change banks within the next three weeks
- Soup 'n sarnie has already raised over £1000 this year.

7. Booking Secretary's report:

- Bookings level is good.
- Sarah Pepper's courses were excellent and she hopes to do some more in the Autumn.
- AT will be away 3rd-10th April so RJS will be taking the bookings.

8. Management Policies:

- a) Terms and conditions - Work in progress. Details will be sent to all organisations prior to them coming into force.
- b) MW agreed to help RJS with the strategic planning.
- c) Still no building quotes received, but CCD have agreed they will accept a cost assessment in place of detailed plans. Martyn Antony of VMA Consultancy Ltd has produced a detailed cost assessment and has offered to waive his fee for the work he has done so far.

RJS made the following proposals:

- To commit in principle to complete at least project 1 within a year.
- To apply for a grant from CCD, and if successful to commission all the work in stages subject to regular cost reviews.
- To commission an architect to obtain building consents in advance of the grant application
- To commission VMA to project manage the building, preparatory and completion work at an additional cost of £1000 subject to periodic review.

These proposals were seconded by JD and unanimously agreed.

9. Any other Business:

- Yvonne Pope will carry out the DDA audit for £50, hopefully during the school holiday.
- JW suggested we should obtain oil prices from other companies despite having a contract in place with Oilsure.
- RC has three traffic cones he can donate to the hall.

Date of next meeting; Monday 12th May.

The meeting finished at 8.58pm