

Whimble Victory Hall

Minutes of the meeting of the Trustees held on 12th January 2004

Present

John Discombe	Chairman
George Begent	Treasurer
Pam Scanlan	Secretary
Sarah Griffin	Representative Whimble School
Nicola Wellesley	Representative PreSchool and Toddlers
Daniel Bratt	Representative V.P.A.
Avril Ellingham	Representative Parochial Church Council
Arthur Iball	Representative Over 60's Club
Sylvia Broom	Representative W.I.
Nicky Hitchcock	Representative History Society
Peter Bowden	Elected Member
Bob Scanlan	Elected Member
Caroline Ward Rees	Elected Member
John Williams	Elected Member

1. Apologies: Teresa Daniels

The Chairman welcomed Nicola Wellesley, the new representative for the preschool and toddler groups.

2 Minutes of Previous Meeting:

The minutes of the meeting held on 24th November 2003 were agreed as correct and signed by the Chairman. This was proposed by Sylvia Broom and seconded by Arthur Iball

3. Matters Arising:

- 3.1.1 Short mat bowls: It was agreed that we should start on Wednesday 18th February. A notice will be put in the Whimble News.
- 3.1.2 Floor renovation: John Discombe is meeting with a rep. from Unicraft to give a second quote.
- 3.1.3 Entertainment licence: This has still not been granted due to the lack of an inspection certificate for the emergency lighting. This is in hand.
- 3.1.4 Caretaker: No written application for a pay rise has been received.
- 3.1.5 Keep fit debt: No response to recorded delivery letter or subsequent phone call. We are about to commence proceedings in the small claims court.
- 3.1.6. Carpet: The church carpet is not suitable for the committee room. An alternative floor covering will be sought.
- 3.1.7 Urn: The urn is still missing .It was agreed to buy a new one.
- 3.1.8 Inventory: This is ongoing but not yet completed. We have purchased additional cups and saucers.
- 3.1.9 Key safe and door locks: The key safe is now installed in the front porch. The locks have yet to be done. We have had a quote from Guardian Security and are waiting one from AGS. The Guardian quote will be accepted unless the AGS one is a lot cheaper.

3.2 There were no further matters arising.

4. Maintenance:

A copy of George Begent's full report is attached.

John Discombe added that the roof is being looked at by Geoff Delve who has previously done repairs for us.

5. Correspondence:

Letter from EDDC regarding the entertainment licence.

We were not lucky in the draw for the car boot sale in Exeter.

Alex Trotter has resigned as the Whimble branch of the British Legion has now closed. The secretary was asked to write him a letter of thanks.

C & MJ O'Dell have written to say they do not intend to charge us for recent work they have done at the hall. This is worth about £400 and is gratefully received. The secretary was asked to write a letter of thanks.

The Pre-school have challenged the increase in their rent. A meeting has been held with members of their committee and John Discombe had agreed to ask the hall committee if we would waive the increase until Jan 2004. After discussion it was agreed we would waive 50% of the costs prior to them being notified of the precise amount to be charged. (i.e. Sept. to Nov.)

6. Treasurer's Report:

Current account balance	£3382.47
Deposit account balance	£5782.61
Monies owed	£1948.08
Cash in hand	£ 120.00

Invoices totalling £4277.02 up to the end of Dec. have been issued.

£705 has been transferred from CCLA to the deposit account.

7. Booking Secretary's report:

Regular use is continuing and there are currently no free evenings.

We have received two enquiries about the drapes.

8. Any Other Business

8.1 The Victory Hall and the Cubs are arranging a joint fund raising event. Ann Daniels has agreed to give an illustrated talk on her adventures to the North and South Poles, free of charge. With good publicity we should raise a good amount of money for both organisations. There will be an entry fee (£2.50) suggested and charge for refreshments. There will also be a raffle.

N.B. Since the meeting, this event has been arranged for Sat. 20th March at a cost of £3 per ticket.

8.2 Village week will again be organised by the PTFA. We will have stalls in the Square on the second Sat. morning at a cost of £10 per pitch. We could run a raffle if the school are not going to, but it will probably be better later in the year.

8.3 Bob Scanlan proposed that we should purchase a trolley to store our tables at a cost of approx. £200. This was seconded by John Discombe and carried by a majority vote.

8.4 Avril Ellingham proposed that the Hall should adopt a 'no smoking' policy, even though it would be difficult to enforce. This was seconded by George Begent and carried by a majority vote.

8.5 George Begent reported that the school are still with-holding the extra £100 from their rent invoice. John Discombe agreed to talk to the Headteacher to find out who we should contact in County Hall to follow this up

8.6 John Discombe drew the committee's attention to the fact that we are still storing the Youth Club equipment despite several requests to them to move it. It was agreed to write to the treasurer, Roy Leach, and ask him to arrange to move everything by 31st January. If this is not done, we will dispose of it as we need the space.

8.7 George Begent raised the matter of the over 65's Christmas party. Lucy Smith has asked to have the hall between 12.00 and 10.00pm on Sat. 4th Dec., free of charge. After discussion it was decided that we could not agree to this and that John Discombe would discuss the options with Judy Smith and report back to the next meeting.

9. Date of Next Meeting: 8th March 2004

The meeting closed @ 9.45 p.m.