

WHIMPLE VICTORY HALL

Minutes of the meeting of The Trustees held on 3rd April 2017

Present:

Maria Wallis (MW) - Chair & School	Lucy Berisford (LB) YFC
Bob Scanlan (BS) - Elected	David Myers (DM) - Treasurer
Arthur Iball (AI) - Over 60's	Tamara Snell (TS) - Elected
Ali Tierney (AT) - Bookings	Dennis Calver (DC) - Secretary
Rachel Owen (RO) - Carpet bowls	John Griffiths (JG) - Parish Council
Gill Down (GD) - WI	Margaret Bucknell (MB) - Vice Chair
Paul Wilson (PW) - VPA	Rob Davis (RD) - Front Row Club

1. Apologies:

Apologies were received from GB, PS, JS, DR.

2. Minutes of the previous meeting

The minutes of the meeting held on 27th February 2017 were agreed. This was proposed by DM seconded by PW.

3. Soup & Sarnie

The special event to raise funds for the defibrillator was amazing and the outcome fantastic. The total sum raised was £837.58 and, after deducting expenses, £812.70 will be transferred to the Parish Council. The defibrillator is installed with the Hall paying for the electrical installation. Our donation will go towards running costs. MW thanked all who were involved in the event for their tremendous efforts and generosity.

JG thanked everyone on behalf of the Parish Council and advised that a plaque will be mounted in recognition of organisations that contributed. The placing of a plaque on the Hall wall was agreed.

4. Correspondence

- a) Letter received from John Bercow MP regarding Parliament week - noted.
- b) Letter received from Lloyds regarding signatures for bank account.
- c) Letter from A. Iball regarding parking passed to Buildings & Maintenance sub committee for consideration and response.

5. Management Sub Committee (met 7/3/17)

- a) BS gave an update on Hallmark. He was thanked for his hard work by MW.
- b) Documents for approval (previously circulated):- Conflict of Interest policy, Data protection policy, Accident procedure, Complaints procedure, Password procedure, were all proposed by MW and seconded by DC. All approved unanimously.

c) Revised Booking form and Terms and Conditions documents were accepted for immediate use.

d) The sub committee proposed that the structure of all sub committees should include a User representative, together with the Officers of the Committee. This being approved, RD will join 'Management', JG will join 'Finance' and PS will be asked to join 'Buildings and Maintenance'.

6. Finance Sub Committee

a) Treasurer 's Report

DM stated that total sales are down, largely due to the profits of the March Soup & Sarnie going to the defibrillator fund, but billings for March are up 20%. The sub committee will review investment options and ensure our assets remain protected by the FSA guarantee.

Current Account balance as at 03/04/17	£9856.09
Deposit Account balance as at 03/04/17	£35700.14
Building and Maintenance Account balance as at 03/04/17	£38817.45
Total of all sales up to 31/03/17	£17150.30
Payments outstanding for invoices issued up to 31/03/17	£1773.19
Uncleared cheques/debits as at 03/04/17	£0.00
Uncleared cheques/credits as at 03/04/17	£0.00

b) Booking Secretary's Report

Bookings are progressing well. An issue of an organisation trying to access the Hall before their booked time has caused some bad feelings and problems for the caretaker. MW will address this.

7. Buildings and Maintenance Sub Committee

All brown chairs have been cleaned - thanks to DM in particular and BS, MW. Faulty socket fixed.

8. Two modules of the NCVO training course for Trustees were completed by all in attendance.

The Trustees not in attendance should contact BS to obtain access to the two modules.

All in attendance signed for, and were given, the password for the secure section of the website.

9. Date of next meeting. 15th May 2017 at 7.30pm.

(Meeting ended at 8.30 pm)