

Whimble Village Hall

Minute of the meeting of Trustees held on 15 October 2018

Present:			
Maria Wallis (MW)	Chair & School Rep		
Chris Olive (CO)	Treasurer		
Hilary Nowill (HN)	Incoming Secretary		
Ali Tierney (AT)	Booking Secretary		
Bob Scanlan (BS)		Jo Sibley	Pre-School
Rosemary Davies (RosD)	Parish Church Council	Rob Davis (RD)	Front Row Club
Paul Wilson (PW)	Village Produce Assoc	Rachel Owen (RO)	Carpet Bowls
Rachel Owen (RO)	Carpet Bowls	Lis Roberts (LJ)	WI
Andrea Bristow (AB)	Whimbletons	Arthur Iball (AI)	Over 60s Club
John Griffiths (JG)	Parish Council	Joe Pearce	New Chair of the Pre-School in attendance

1. Apologies received

Kaya Taylor (KT):	John Munslow (JM)
Liz Roberts (LR)	Georgina Bailey (GB)
Margaret Bucknell (MB)	

2. Minutes of the Trustees' meeting on 3 September 2018:

Outstanding actions:

- 2.1. Finance Sub-Committee meeting to be held – date to be organised immediately after this meeting with a report to the November meeting. *[NOTE: The meeting has been arranged for 8 November in the Committee Room]*
- 2.2. HN to undertake Trustee training (HN to liaise with BS).
- 2.3. BS to ensure website (and Village Hall noticeboard) is up to date with the Trustee contacts.

3. Soup and Sarnie

- 3.1. Dates in the agenda are incorrect – should read 27 October, 24 November and 15 December.
- 3.2. Agreed by consensus the price for the December meal will be £9 per person.
- 3.3. September S&S raised £170, slightly down on last year, but there were other events going on in the village on the day. Staffing for the October S&S was arranged.

4. Correspondence: none received.

5. Management Sub-Committee

- 5.1. The table top sale was an outstanding success with £548 raised on the day with a further £20 donation. MW thanked everyone for their efforts on the day and especially to those who took the remaining items to charity shops. *[NOTE: a further donation has been made bringing the total to £600]*
- 5.2. A request has been made to create more storage space for the pre-school toys and equipment, to avoid using the top of the existing cupboards. After some discussion, it was agreed by consensus that the top of the existing cupboards could be used but that the Pre-School must restrict storage of items on the floor space bearing in mind other users of the room. **ACTION:** JS and AI discuss best use of the space and agree this between them after the meeting.
- 5.3. Gate and sign for Pre-School: **ACTION:** JS and BS do discuss logistics and fitting separately.

- 5.4. The Management Sub-Committee will meet before Christmas and set out a strategic plan for the future of the hall building with difference options for the Trustees to discuss at the January meeting. Joe Pearce confirmed the Pre-School want to understand the long term plan for the hall and may consider contributing a proportion of their reserves to the development of the hall. MW thanked Joe. *[NOTE: The meeting will take place on 27 November subject to BS confirming David Myers can attend]*
6. Finance Sub-Committee
 - 6.1. Treasurer's Report: a financial statement was circulated showing a balance of £100,879.37.
 - 6.2. Booking Secretary's Report: lots of bookings coming in. Drapes will go up in December but need cleaning beforehand. **ACTION:** BS to confirm 2 December @ 1pm for this task – help will be required.
7. Buildings & Maintenance Sub-Committee
 - 7.1. Funds raised at the table top sale will be used to purchase the new sink
ACTION: JS to speak with BS regarding the type of unit to be purchased, fitting and logistics.
8. Any other Business
 - 8.1. The hall has been given a thorough clean and bonus payment will be made to [the cleaner] by CO
9. Date of next meeting: Monday 25 November at 7:30pm

The meeting closed at 8:00pm