

Whimble Victory Hall

Minutes of the meeting of the Trustees held on 20th February 2012.

Present

Maria Wallis	Chair (Whimble school)
John Discombe	Vice Chair (PC)
Alison Tierney	Bookings Secretary
Margaret Bucknell	History Society
Arthur Iball	Over 60's
Jackie Mahoney	Whimpletons
Rachel Owen	WI
David Rastall	PCC
Mick Street	VPA
Sam Walker	Pre-school
George Begent	Elected member
Bob Scanlan	Elected member

Before opening the meeting Maria expressed condolences, on behalf of all of the Trustees, to Rachel on the recent loss of her husband Stephen.

1. Apologies

Apologies were received from David Myers and Pam Scanlan.

2. Minutes of previous meeting

- 2.1 The minutes of the meeting held on 9th January 2012 were agreed as correct and signed by the Chair. This was proposed by John Discombe and seconded by Arthur Iball.

3 Matters arising:

3. The Soup ‘n’ Sarnie on the 28th January was well attended and made £232.97, the fourth highest profit on record.
- 3.2 The next Soup ‘n’ Sarnie on the 31st March will be a child friendly event organised by Maria and Margaret. It has already been advertised in Whimble News with beans on toast available for children. Some other children’s meals will be made available. Bob was asked to include this in advertising closer to the day. **Action MW, MB and BS**
- 3.3 Billiard room storage: George has arranged for work to be carried out over the Easter weekend. There are a number of bookings over that weekend so Ali will coordinate access with Peter Cosslett. The Over 60's will arrange to clear their cupboard. **Action GB, AI and AT**
- 3.4 The planned work to replace the Preschool shed is waiting on a meeting involving George and the builder. It would appear that the estimated cost of this work is likely to be higher than originally expected. **Action GB**
- 3.5 The Strategic Plan Working Group has held an initial meeting to review our existing plan and update it. Maria noted that much had been achieved since 2008 and congratulated everyone involved.

We are at an early stage considering the next stage in the development of the Hall. This could include a project to extend the building to the side of the existing Billiard Room.

However we must be confident about the condition of the building before investing in an extension so we sought the advice of Malcolm Randall, a building consultant.

He advised us that the cracks in the walls are the result of thermal movement of the building and, although needing attention, this is not of grave concern and does not merit more detailed survey work.

We were also given advice on other issues to do with roof insulation.

Malcolm has offered his services at a reduced rate, initially to specify the work needed to remedy the cracks and insulate the roofs, and subsequently to assist with any design and construction work of the extension.

The trustees were asked to agree in principle that Malcolm should become our consultant on these matters, and to approve an initial payment estimated at £600 + VAT for specifying and overseeing the remedial work on the walls and roof. This was agreed unanimously.

3.6 Mick reported that a day rate for the VPA show has been agreed.

4. Correspondence:

4.1 No correspondence has been received since the last meeting.

5. Treasurer's report:

5.1 The current financial position is as follows:

Current Account balance as at	20/02/12	£ 1,298.64
Deposit account balance as at	20/02/12	£20,122.84
Building & Maintenance Account balance as at	20/02/12	£16,637.67
Total of all sales up to	31/01/12	£ 8,919.99
Payments outstanding for issued invoices up to	31/01/12	£ 247.99
Uncleared cheques /debits as of	20/02/12	£ 1,099.24
Uncleared cheques/ credits as of	20/02/12	£ 1,024.32

The Treasurer noted that the uncleared credit is banking on the day which had not been reflected in the bank figures and the uncleared debit is the payment to Watson on the day, which had yet to appear in the bank figures.

6. Booking Secretary's Report:

6.1 We already have several bookings for this year.

6.2 There is now a 'defects book' kept in the kitchen where users are invited to note any matters that need attention.

7. Property Maintenance Report:

7.1 George has arranged a meeting on Wednesday to consider the options for water heating in the kitchen and Gents Toilet. **Action GB**

7.2 Arrangements were in hand to repair a small section of wall that had collapsed at the front of the building along the footpath. John recalled that DCC had responsibility for this wall as part of the 'Safe Access to Schools' initiative. Bob would check the minutes to see if there was any reference to this before work was put in hand. **Action BS GB**

8. Any Other Business:

8.1 The kitchen had been examined by the schools catering inspector and achieved 100% rating.

8.2 The freezer has been faulty for some time. The Property Committee were asked to consider whether to repair, replace or remove it. Sam felt that the freezer was very useful for some of the events held in the Hall. **Action GB**

8.3 The Whimbletons were finding the stage curtain difficult to operate smoothly and were concerned about the safety of the cord loop. The Property Committee were asked to investigate.

8.4 It was agreed that the VPA could plant snowdrops at the front of the building.

8.5 The boiler room shed and the metal container need to be cleared out and tidied.

The Meeting ended at 8.10pm.

The next meeting will be held at 7.30pm on 12th March 2012.