

Whimble Victory Hall

Minutes of the meeting of the Trustees held on 26th April 2004

Present

John Discombe	Chairman
Pam Scanlan	Secretary
Teresa Daniels	Bookings Secretary
Sarah Griffin	Representative Whimble School
Daniel Bratt	Representative V.P.A.
Avril Ellingham	Representative Parochial Church Council
Arthur Iball	Representative Over 60's Club
Nicky Hitchcock	Representative History Society
Sylvia Broom	Representative W I
Nicola Wellesley	Representative Pre-School
Peter Bowden	Elected Member
Bob Scanlan	Elected Member
John Williams	Elected Member

1. **Apologies:** George Begent,.

2 Minutes of Previous Meeting:

The minutes of the meeting held on 8th March 2004 were agreed as correct and signed by the Chairman. This was proposed by Arthur Iball and seconded by Bob Scanlan.

3. Matters Arising:

3.1.1 Short mat bowls. The sessions are well attended. We have now purchased three carpets and three sets of bowls. It is hoped that the group will form their own committee and become a regular hirer.

3.1.2 Door locks. The locks have now been changed. Copies of the new policy and procedure for holding and using keys were circulated to each member of the committee. Playgroup requested their own key, this was refused. The new policy allows for the building to be unlocked from the time booked, so there should not be any problems. The kitchen door will be kept locked for security reasons whilst the rest of the hall is in use. The over 60's can have a key to the store to collect the tables.

3.1.3 Chair trolleys. These have arrived and are proving very useful. The chairs are now stored facing the wall.

3.1.4 Outstanding keep-fit debt. This has now been paid plus costs..

3.1.5 Meeting with Whimbletons. The Chairman and Treasurer met with two members of the Whimbletons. They apologised for causing problems by making assumptions about their use of the hall. They will increase their booking next year to cover the whole week and the time needed to set up the scenery etc.

3.1.6 Audio equipment. John Williams has approached three companies. The quotes vary from £600 to £3000 based on telephone information. It might be possible to get a grant so John was asked to get two firm quotes Bob Scanlan has rigged up an alternative system of speakers and a microphone so he and John will work together to find the best option.

3.1.7 Whimble News item. As a result of Bob's article we have been given another urn by Peter Smith of Dince Hill Close. We now have three working urns!

3.2 The secretary has to complete the annual return for the Charity Commissioners so every was asked to complete a form to update their personal details.

4. Maintenance:

No report as the Maintenance Chairman is in Greece.

A metal stake end in the garden needs to be cut away with an angle grinder.

The ground at the back of the hall needs clearing. We need to have another working party.

It was agreed that the quotes for ground maintenance should be sought on a "job to be done" basis rather than an hourly rate.

5. Correspondence:

We finally received our entertainment licence and are now applying for the next one. The emergency lighting has to be extended before the end of June.

New flooring has been ordered for the committee room.

Chubb have made their annual inspection of the fire-fighting equipment.

We have received a letter of resignation from Caroline Ward Rees. John has acknowledged this. We therefore have a vacancy for an elected member.

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6. Treasurer's Report:

Current account balance	£3500
Deposit account balance	£6000

These are approximate figures as the Treasurer is in Greece.

The school have not yet paid the extra £100 requested for the extra use of the hall last term.

7. Booking Secretary's report:

Regular use is continuing and there are currently no free evenings.

8. Any Other Business

8.1 Bob's open letter. Several replies have been received and most were very positive.

History Society- They were surprised that we had received any adverse comments They are very happy with the hall and the improvements that have been made.

Over 60's- Similar to the History Society.

WI- Very positive. Thanks to the Committee for all their time and hard work.

Mothers Union- Positive but regrets the non availability of the hall during the day because of the use by the school.

Peter Bowden said he had received three verbal reports. All were positive remarking that the hall is now much better presented, clean and a facility to be proud of. They felt the costs are ok. It might be that some small organisations might find the costs high, but this was opinion not fact.

The Parish Council. No adverse comments.

Members of the Committee were reminded that observations about the hall are welcome at any time.

8.2 Village Week. Teresa and Pam will organise the stalls in the square on the Sat. morning. John and Jan Discombe will be serving breakfasts at the Jays during the morning.

8.3 Constitution. Peter Bowden is anxious that matters concerning the new constitution should be moved forward. There are some outstanding queries to be discussed with the Community Council. A meeting will be organised between Peter Bowden , John Discombe and Bob Scanlan to deal with this matter.

8.4 Representative Committee Members. It was noted that the school PTFA and the Young Farmers are still not represented on the management committee.

9. Date of Next Meeting: 14th June 2004

The meeting closed @ 9.10 pm.