

Whimble Victory Hall

Minutes of the meeting of the Trustees held on 10th January 2011.

Present

Maria Wallis	Chair (Representative Whimble School)
John Discombe	Vice Chair (Representative Parish Council)
Alison Tierney	Bookings Secretary
Margaret Bucknell	Representative Hist Soc
Arthur Iball	Representative over 60's
Rachel Owen	Representative WI
Chris Trude	Young Farmers
George Begent	Elected member
Bob Scanlan	Elected Member
John Williams	Elected member

1. Apologies

Apologies were received from: Vicky Clough, David Myers David Rastall, Pam Scanlan, Sam Walker and Adrian Williams.

2. Minutes of previous meeting

The minutes of the meeting held on 29th November 2010 were agreed as correct and signed by the Chair. This was proposed by John Discombe and seconded by Margaret Bucknell.

3.1 Matters arising:

- 3.1.1 **Christmas Special Soup'n'Sarnie:** This was very successful with an overall surplus of £381.09. It was pointed out that much of the profit (£167.00) came from the raffle.
- 3.1.2 **Painting of Hall:** There was an opportunity to carry out the painting of the main hall in February as this was a fairly quiet period. The weekend of 12th /13th of February was chosen with work due to start at 4.00pm on Friday 11th. It was hoped that some painting would also be done in the billiard room but this would depend on the size of the working party. **Action All**
- 3.1.3 **Video on the role of the trustee:** This will be shown at 7.00pm before the next meeting. **Action RJS**
- 3.1.4 **Royal Wedding:** It was suggested that the Trustees arranged a social event, perhaps a dinner-dance, to celebrate the forthcoming Royal wedding on 29th April. It would appear that other village organisations are also considering how to mark the occasion and there is a need to coordinate the various events. MW would prepare a note to go in the next edition of Whimble News. **Action MW**
- 3.1.5 **Review of caretaker and groundsmen:** MW wishes to ensure that the caretaker and groundsmen's duties are clear and their pay is appropriate. As a first step she will speak to each of them. **Action MW**
- 3.1.6 **Minor exemption application:** The application to update our entertainments licence has been submitted to EDDC and notices to that effect placed on the hall notice board and outside. A reply from EDDC is awaited. **Action RJS**
- 3.1.7 **Preschool request for tiling:** The Preschool has requested some additional tiling around the sink in the billiard room and in the adjacent toilets. Some tiling is also needed around the wash hand basins in the main toilets. This was passed to the maintenance sub-committee to arrange. **Action GB**

- 3.1.8 **Purchase of replacement cooker:** The existing oven is faulty and needs to be replaced. AT has one for sale. If this is suitable it will be purchased for £100. **Action GB**

3.2 Further matters arising.

- 3.2.1 Dishwasher: JD has contacted Electrolux to find out how to properly set up the dishwasher. This will require some minor alterations to the detergent and rinse aid pipework. **Action JD**

4. Correspondence:

- 4.1 The Community Council of Devon has provided details of courses on funding including one called 'Fund It - Build It' to be held in Broadclyst Victory Hall on 8th February. This seemed particularly relevant as it also covered 'New Big Lottery Funding for Community Buildings'. It was decided that some of the trustees should attend. **Action MW**

5. Treasurer's report:

- 5.1 The current financial position is as follows:

Current account as at	10/1/11	£ 1,086.25
Deposit account as at	10/1/11	£ 8,115.21
Buildings and maintenance account as at	10/1/11	£ 16,627.93
Total of all sales up to	31/12/10	£ 6,534.70
Payments outstanding for issued invoices to	31/12/10	£ 2,595.39
Uncleared cheques (debits) as of	10/1/11	£ 5.53
Uncleared cheques (credits) as of	10/1/11	£ 353.59

- 5.2 The income from Soup'n'Sarnie lunches so far this year is £711.53 compared to £880.20 for the same period last year. This difference is largely due to the cancellation of the lunch in September.

- 5.3 There has been a meeting of the pricing sub-committee to consider hire rates for 2011. The sub-committee recommended an increase of 5% which is in line with that set out in the strategic plan. The increase would take effect from 1st April 2011 and prices will be reviewed again in September 2011.

This was proposed by Margaret Bucknell and seconded by John Williams and was agreed by a majority vote of eight in favour and three against. DM will be asked to write to users informing them of the increase. **Action DM**

- 5.4 The treasurer was asked to change the way that Soup'n'Sarnie accounts are presented so that non Soup'n'Sarnie items that were bought at the same time as those for Soup'n'Sarnie are not included in the account. **Action DM**

6. Property Subcommittee report:

- 6.1 GB reported on the activities of the sub-committee:

- GB has spoken to the Preschool about the tiling mentioned earlier.
- During the snow some of the school's salt was used. GB/DM will ensure that this has been replaced.
- There are some minor water leaks that need attention.
- No meeting of the sub-committee had been held since the last meeting. The next is planned for 28th January (2.00pm at the Jays).

- 6.2 There was further discussion on the wisdom of commissioning a structural survey on the south wall of the main hall as this may prove wasteful. JD felt it would be better to find a new site and seek funds for a new building.

7. Booking Secretary's report:

- 7.1 Bookings are still steady although weekends are quiet.
- 7.2 One of the hall keys is missing. It was not returned by one of the hirers. AT will follow this up with the caretaker. **Action AT**

8. Any other Business:

- 8.1 SW had sent a note with some items of any other business on behalf of the Preschool.
- The items stored under the billiard table had been tidied. AI appreciated this on behalf of the over 60's. However there remained a problem with storing tables and the Wendy house in the corner of the room.
 - The Preschool intended to tidy the garden area.
 - The shed needs to be replaced but it was not clear who owned it. The view was that it belonged to the Preschool rather than the Hall. It was assumed that this would be a like for like replacement.
 - It was still intended to erect an awning outside the billiard room door but details have yet to finalised.
 - The billiard room toilets are currently not being regularly cleaned with the main toilets. It was confirmed that this will happen when arrangements are made to gain access at a suitable time.
- 8.2 JD suggested that we should improve the storage cupboards in the billiard room backing onto the stage. MW will arrange for a quote to be obtained for this. **Action MW**
- 8.3 MB was hoping to arrange a Flower Festival for Village Day 2012.
- 8.4 The School are intending to provide some pictures for display in the hall. It was also suggested that some of the local pictures from Whimble News could also be displayed.
- 8.5 Arrangements will be made to lift and reposition the metal storage shed when the ground conditions have improved.
- 8.6 It was agreed that the glass glasses should be disposed of and more plastic glasses obtained - 36 wine glasses and 48 half pint glasses are needed. **Action JD**
- 8.7 Soup'n'Sarnie coordinators: GB will arrange the next Soup'n'Sarnie,
February will be MW and AT,
March will be MB and RO.

11. Date of next meeting.

The next meeting will be held at 7.30pm on 7th March with the Trustees' responsibility video shown beforehand at 7.00pm.

MW thanked everyone for their efforts and closed the meeting at 9.03pm