

# Whimble Victory Hall

Minutes of the meeting of the Trustees held on 23<sup>rd</sup> November 2009.

Present

John Discombe	Chairman (Representative Parish Council)
Arthur Iball	Vice Chairman (Representative over 60's)
Pam Scanlan	Secretary
David Myers	Treasurer
Alison Tierney	Bookings Secretary
David Rastall	Representative PCC
Rachel Owen	Representative W I
Jude Carter	Representative Pre school
Maria Wallis	Representative Whimble School
Bob Scanlan	Elected Member
John Williams	Elected Member

## **1. Apologies**

Apologies were received from: Vicky Clough, George Begent and Margaret Bucknell

## **2. Minutes of previous meeting**

The minutes of the meeting held on 9<sup>th</sup> September 2009 were agreed as correct and signed by the Chairman. This was proposed by Maria Wallis and seconded by David Rastall.

## **3. Matters arising:**

3.1 Insulation/Grants: Nothing to report

3.2 Website: Nothing to report

3.3 Electrical work: Electrical checks have been carried out but the builder needs to be contacted about snagging before the certificate can be issued.

3.4 Ventilation system: This is now installed and working. There are automatic vents in all toilets and a heat recovery system in the loft which will hopefully cure the damp caused by condensation.

3.5 Fence repair: This has still to be completed. The painting of the storage unit will be finished asap.

**Action JD**

3.6 Soup 'n 'sarnie; Thanks to all who helped. 26<sup>th</sup> Sept raised £108.22p  
31<sup>st</sup> Oct raised £138.22p

3.7 Decoration of hall: Suggest Easter holiday in April. PLS to follow up with Young Farmers.

3.8 Screening of storage unit: EDDC have contacted JD re the screening of the storage units as per our planning condition. JD has sent them a list of plants but they want to know how many of each and exactly where they will be put! JD will send them a detailed drawing.

**Action JD**

3.9 Salsasise; This will take place in the scout hut during the period of the pantomime.

3.10 Stage entrance steps: These are partially completed and will be finished in time for the pantomime.

3.11 Downpipe: Due to be fixed today.

There were no further matters arising.

#### **4. Correspondence:**

- RJS is corresponding with the builder. There is dispute over the outstanding amount to be paid. No settlement will be made until we have received the electrical certs. And our keys have been returned.
- DM the school have contacted him regarding a refund of VAT on the building costs. DM has informed them that this is the builder's responsibility.
- JD has obtained a quote for a new boiler. After discussion it was agreed that the maintenance committee should deal with this matter.

#### **5. Maintenance:**

- No everyday problems.
- Leak in billiard room.
- Light at top of school steps not working.
- Automatic lights in toilets need adjusting.
- Gents toilet flush has been fixed by RJS. The water had been running continuously so we have received a large water bill.

#### **6. Treasurer's Report:**

Buildings and maintenance account	£11121.45
Current account	£ 1439.68
Deposit account	£16456.27
Outstanding invoices	£ 394.62
Sales up to 31.10.09	£ 1727.53

Income is 4% down on the same period last year.

DM was asked to write to all the organisations advising there would be no rent increase for the next year.

#### **7. Booking Secretary's report:**

- Bookings are already good for next year.
- There have been eight TENS used.
- The booking form needs to be re-written.
- Men's' keep fit has finished due to lack of interest.

#### **8. Any other Business**

- Preschool will be getting quotes for the path around the back of the hall.
- Preschool requested high visibility paint on the steps.
- Preschool asked if they could fix coloured numbers to the garden fence. This was agreed.
- MW asked JD to contact the Head teacher
- Some of the small tables need replacing. JD to follow up.
- Christmas soup 'n' sarnie will be on 19<sup>th</sup> December at 12.30. Orders need to be placed in advance.

**The meeting finished at 9.10 pm**